

CALL TO ORDER

The regular meeting of the Clayton County Conservation Board was held Tuesday, November 14, 2017 at Osborne Park. Chair, Gary Kregel, called the meeting to order at 6:00 p.m. Other members present were Larry Stone, Pam Vaske, Marilyn Lenth, and Daryl Landsgard. Staff present was Jenna Pollock and Molly Scherf. Guests in attendance were Michelle Barness from Upper Explorerland Regional Planning Commission.

AGENDA

Stone made a motion to approve the agenda, Landsgard seconded and the motion passed.

MINUTES

Stone made a motion to approve the minutes with the correction of "Alane" Swales, Lenth seconded and the motion passed.

COMMUNICATIONS

Pollock had no communications at this time.

CLAIMS

A motion was made by Lenth to approve the claims. This was seconded by Vaske and the motion passed.

FINANCIAL REPORT

There was discussion on how Scherf and Pollock hope to meet with Auditor and make the line items of Revenue and Reserve match up especially in the instance of grants awarded. A motion was made by Stone to approve the financial report, Landsgard seconded and the motion passed.

OLD BUSINESS

1. *Shop Walk Through (5:45-6:00 on your own):*
Landsgard made a motion stating that if architect Mike Tucker approves the shop work a check may be written to finish payment prior to the December CCCB meeting. This motion was seconded by Lenth and the motion passed.
2. *Michelle Barness-5 Year Plan Update Session:*
Barness compared staff and board comments taken at a previous meeting to themes in the survey and SWOT. Barness will use the comments from the board to make more corrections and changes before meeting again.
3. *Motor Mill Trail:*
Eulbergs said no to the trail because they want to keep their land wild. The plan now is to use Galaxy Road, Swale's and Jansen's land. Rafe Koopman feels Galaxy road may be eligible to be seal coated. The board approved moving ahead with this plan.

4. *FY19 Budget Planning-Admin, REAP, Reserve, Revenue (review Farm Contract requests):*
Pollock stated the used New Holland tractor located in Dubuque is still available. She had left a message with the owners before the meeting to see if they would accept a lower price. Pollock also got some bids back from Bodensteiner's John Deere on comparable models. The board would like to get a couple more bids for comparison before moving forward. Pollock will contact other dealers for bids.

NEW BUSINESS

1. *LP Bids:*
Four bids were received by closing for LP bids.
 - Mulgrew Oil Co. \$2,600 at 1.04 per gallon
 - Staade Propane, Inc \$2,997.50 at 1.199 per gallon
 - ViaField \$3,100 at 1.24 per gallon
 - Three Rivers FS Company \$3,322.50 at 1.329 per gallonA motion was made by Landsgard to accept the bid from Mulgrew Oil Co. This was seconded by Lenth and the motion passed.

ADJOURNED

Stone made a motion to adjourn meeting, Lenth seconded and the motion passed.

Next Meeting- December 12, 6:00 pm at Osborne