

CALL TO ORDER

The regular meeting of the Clayton County Conservation Board was held Tuesday, December 12, 2017 at Osborne Park. Chairman, Gary Kregel, called the meeting to order at 6:00 p.m. Other members present were Marilyn Lenth, Daryl Landsgard, Larry Stone. Pam Vaske was absent. Staff present was Jenna Pollock and Molly Scherf.

AGENDA

Stone made a motion to approve the agenda, Landsgard seconded the motion and it passed.

MINUTES

Stone made a motion to approve the minutes, Lenth seconded and motion passed.

COMMUNICATIONS

- a. Pollock spoke with board member, Vaske, today since she would be missing the meeting.
- b. Alan Heavens, county attorney, has told Pollock that all entrances to county parks must have hours posted.
- c. Osborne will be certified as an ISU Extension Regional Nature Explorer Classroom for 2019.
- d. Pollock was contacted about providing a basket for a benefit auction. The board agreed to review these types of requests as they come up.

CLAIMS

A motion was made by Lenth to approve the claims. This was seconded by Landsgard and the motion passed.

FINANCIAL REPORT

There are some errors in the report that Pollock and Scherf are aware of. The auditor is also aware of these errors. Lenth made a motion to approve the financial report, Stone seconded it, and the motion passed.

OLD BUSINESS

1. Tractor Bids: Four bids were received by Pollock for a tractor. Bodensteiner's John Deere provided bids for JD4720-\$28,500, JD4044-\$27,900, JD3046-\$28,650. Gronen Properties Restoration provided a bid for a 2006 New Holland-\$9,500. Stone made a motion to accept the bid from Gronen Properties Restoration for \$9,500, Lenth seconded and the motion passed.

2. Shop Pay Apps #3, #4, #5-Closing: Pollock reports that Mike Tucker, architect, says to pay #3 & #4. There were change orders that the board was unaware of last meeting therefore a new motion is needed. Lenth made a motion to approve pay apps #3 & #4 with change orders included for the electrical, this was seconded by Landsgard and the motion passed. Pay app #5 will be held until all work is completed.
3. Motor Mill Trail Contract: A verbal agreement has been made with the landowners. Preliminary engineering contract \$76,188.44. Stone made a motion to move ahead and approve the preliminary engineering contract to Fehr Graham, Landsgard seconded, and motion passed.
4. FY19 Budget Planning: Pollock and Scherf showed the board what they feel is a good start to the budget. They are still waiting on Health Insurance and FICA numbers. During the budget hearing workshop with the Supervisors and Auditor, the Conservation Board would like get an answer on whether to budget up-front for grant items or make an amendment upon the award.

NEW BUSINESS

1. TAP Application (5 projects consent to partner): 1 – Pony Hollow Extension with City of Elkader. 2 – Guttenberg Island connection. 3 – Monona to Luana. 4 – Motor Mill hard surface. 5 – Surface Galaxy Rd. Lenth made a motion stating the board's support of the potential projects, Stone seconded and the motion passed.
2. Director's Evaluation Forms Distributed: Blank evaluation forms were handed out to each board member. They need to be returned by Feb 15th, 2018 to Chairman, Gary Kregel.

ADJOURNED

Landsgard made a motion to adjourn meeting, Lenth seconded and motion passed.