

**CALL TO ORDER**

The regular meeting of the Clayton County Conservation Board was held Tuesday, December 10, 2019 at Osborne. Chairman, Gary Kregel, called the meeting to order at 6:00 p.m. Other members present were Larry Stone, Daryl Landsgard and Marilyn Lenth. Absent was Pam Vaske. Staff present was Jenna Pollock, Director and Molly Scherf.

**AGENDA**

Landsgard made a motion to approve the agenda, second by Stone, unanimous approval. Passed.

**MINUTES**

Stone made a motion to approve the November 12, 2019 meeting minutes with the correction of the word “unanimous” to “passed” in the EWP vote, second by Landsgard, unanimous approval. Passed.

**CLAIMS**

Landsgard made a motion to approve the claims, second by Stone, unanimous approval. Passed.

**FINANCIAL REPORT**

The financial report and the Osborne Partners for Education financial report were both reviewed by the board.

**OLD BUSINESS**

1. Consider Approval of Budget FY21- Pollock presented the proposed budget in summary form to the board. This example had about a 4% increase in salary based on performance which could change depending on the BOS recommendations. The CCCB recommended removing the Osborne campground project but would agree to the remaining projects. (See attached summary form)

Lenth made a motion to approve proposed budget pending changes discussed, second by Stone, unanimous approval.

**NEW BUSINESS**

1. Consider Approval of Construction Engineering Contract with Fehr Graham for Motor Mill Trail- With the trail letting extension Fehr Graham has a new contract for \$69,947.97.

Stone made a motion to approve the new contract with Fehr Graham with DOT approval, second by Landsgard, unanimous approval. Passed.

**UPCOMING PROGRAMS/EVENTS**

|             |                             |                        |      |
|-------------|-----------------------------|------------------------|------|
| December 19 | Motor Mill Trivia           | Deb’s Brewtopia        | 7pm  |
| December 27 | Nature Kids                 | Osborne                | 10am |
| January 9   | Motor Mill Program          | Osborne                | 6pm  |
| January 18  | Karaoke Trail Fundraiser    | Deb’s Brewtopia        | 8pm  |
| February 20 | Mark Twain/Huckleberry Finn | Elkader Public Library | 6pm  |
| March 21    | Motor Motor 5K              | Motor Mill             | 8am  |

### **Director's Report/Updates/Communications**

69 presentations were delivered to 1096 youth, 304 adults for 43 group hours. Welcome Center visitors for November included 12 groups and 64 individuals on the voluntary register.

Pollock stated Walvatne Electric has begun the LED conversion in the Welcome Center. Matt Schaffers has started tearing down the aquarium wall and Jordyn Brennan has almost completed the first mural in the basement.

Conservation will be partnering with secondary roads for IRVM to complete a management plan and receive 10 acres of free seed.

Pollock attended the E-commerce meeting with My County Parks to learn more about online registration for our campgrounds, events, and shelters. (See attached for transaction fee breakdown)

Jeff Bittner will renew his 2020 grazing contract for another year.

The February meeting will be held a week early on the 4<sup>th</sup> to accommodate the Motor Mill Trail bidding process and to accommodate a few folks that will be gone around the 11<sup>th</sup> of Feb.

### **ADJOURNED**

Lenth made a motion to adjourn the meeting, second by Stone, unanimous approval. Passed.

**NEXT MEETING**            January 14th, 2020, 6pm, Osborne Conservation Center