



## Clayton County Emergency Management Commission Minutes November 23, 2021

### **Call meeting to order**

Meeting was called to order at 1922 by Chairman Josh Pope.

### **Roll call of voting members**

Josh Pope (Chair, Elkader), Nioka Schroeder (Garber), Marcus Kahrs (St. Olaf), Dan Torkelson (Farmersburg), Dean Courtnage (Strawberry Point), Sharon Keehner (BOS), Jerry Schroeder (Luana), Mike Tschirgi (CCSO), Sarah Moser (Secretary)

### **Approval of Agenda**

Motion by Sharon Keehner to approve the agenda, second by Nioka Schroeder, motion carried unanimously.

### **Approval of past meeting minutes**

Motion by Jerry Schroeder to approve the minutes, second by Dean Courtnage, motion carried unanimously.

### **Hazardous Mitigation Plan Update**

Sarah is collecting the final resolutions and will then have the complete plan ready for distribution to all.

### **Summary of work**

Sarah provided updates on meetings, training and activities since the last meeting.

### **Strategic 5 Year Plan**

Sarah presented the rolling strategic 5 year plan. If there are any suggestions of activities/items to include, let her know.

### **Budget**

Draft of the 2023 Budget was discussed.

### **Election**

**Vice Chair-** Sheriff Tschirgi nominated Marcus Kahrs, second by Dean Courtnage. Motion carried unanimously.



**Secretary-** Marcus nominated Sarah Moser, second by Dean Courtnage. Motion carried unanimously.

**Open session/new business**

Samantha Rumph (911 Coordinator) thanked Sarah for all her help getting settled into her new position. Strawberry Point has a new rescue truck with scene lights. Sarah is going to send out the resource list to fire chiefs for review and updates.

**Meeting Schedule for 2022**

Tentative schedule: January 25<sup>th</sup>, April 26<sup>th</sup>, July 26<sup>th</sup>, and November 22<sup>nd</sup> at 7 PM.

**Close of meeting**

Motion to adjourn by Dan Torkelson, second by Marcus Kahrs, motion carried unanimously.

Meeting adjourned at 1958.

Respectfully submitted,

Sarah Moser