

Clayton County 911 Service Board

Minutes

February 28, 2022

Call Meeting to Order

Meeting was called to order at 1702 by Chair Fred Schaub.

Members Present

Fred Schaub (Chair), Samantha Rumph (911 Coordinator), Sheriff Mike Tschirgi (CCSO), Marcus Kahrs (St. Olaf), Nioka Schroeder (Garber), Darren Nading (Volga), Rex Meyer (Colesburg), Joe Zittergruen (Guttenberg), Dean Courtnage (Strawberry Point), Travis Torkelson (Farmersburg), & Sarah Moser (EMA/Vice Chair).

Approval of Agenda

Motion made by Sarah. Second by Nioka. Motion carried unanimously.

Budget amendment hearing fiscal year 2021-2022

Budget amendment figures explained line by line. Also explained all transfers of current funds between line items.

\$69,430 Total being split \$31,400 into operating fund and \$38,030 back into the surcharge fund.

Operating Fund:

Salary \$20,000

FICA \$2,000

IPERS \$2,100

Health Insurance \$4,000

Phone \$1,000

Office Supplies \$1,000

Mileage \$1,300

Surcharge Fund:

- Zero out the mileage line by adding \$189. Covers the \$143 the line is currently over, plus the \$45.90 claim submitted 2/24.
- Reimburse the telephone line \$390 for the cell phone bills out of it. (Total bills paid for Nov, Dec, Jan, & Feb).
- Add \$10,505 for street signs. This covers the \$859.80 the line is currently over and take care of two more large bills coming.
- Add \$1,975 to residence sign installation.
- Add \$3,025 to street/highway sign installation.
- Add \$3,414 to mapping to zero out the amount that line is over. No additional Geocomm bills anticipated this fiscal year.

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- Add \$14,400 to 911 trunk circuit line. Basing this on the bills not lowering, but planning not to spend this as trunks get disconnected. This line item was underestimated to begin with for the year.
- Add remaining \$4,132 to radio/communication equipment.

Transfers:

- Transfer \$45,000 from radio/comm equipment TO consulting fees for MCM bill.
- Transfer anything remaining in salary/FICA/IPERS/health insurance lines TO radio/comm equipment.

Motion made by Dean to close public comment on the budget amendment. Second by Sarah.

Motion made by Marcus to approve the proposed budget amendment. Second by Sarah. Motion carried unanimously.

Motion to adjourn by Nioka, second by Dean. Motion carried unanimously.

Meeting adjourned at 1712.