

Clayton County 911 Service Board

Minutes

July 7, 2022

Call Meeting to Order

Meeting was called to order at 1831 by Chair Fred Schaub.

Members Present

Fred Schaub (Chair), Samantha Rumph (911 Coordinator), Sheriff Mike Tschirgi (CCSO), Darren Nading (Volga), Rex Meyer (Colesburg), Ken Hoeger (Elkader), Marcus Kahrs (St. Olaf), Sarah Moser (EMA), Joe Zittergruen (Guttenberg), Sharon Keehner (BOS), & Daniel Torkelson (Farmersburg).

Others present: Chris Scott

Approval of Agenda

Motion made by Dan. Second by Sarah. Motion carried unanimously.

Approval of Past Meeting Minutes

Motion made by Sharon. Second by Marcus. Motion carried unanimously.

911 Update

Acre St cabinet is installed and all equipment transferred over to it. The city workers still need to disconnect the electricity to the previous communications shack and then Guttenberg fire will tear it down and remove the remnants of the building/unused equipment. Joe Zittergruen will follow up with the city next week to find out when they are going to get electricity disconnected.

Radio Project Discussion

The board of supervisors approved the 911 board to move forward with the radio project and hire MCM to stay on as project management. MCM cost for the project is \$212,793.37. The next step is to compile a list of remaining questions for both radio vendors. List of questions gone thru and discussed for submission. An additional list of questions for MCM was compiled to send to them.

It was decided to send out an email to all Fire Departments and EMS Services and request a needs/wants list for radios and pagers. Also decided to send an email to other counties who have done a radio project and find out how they decided amounts of radios/pagers to purchase. Sam will send both emails and bring the information back to the next meeting.

Discussed a few things to be part of the service agreement of the new system. Also requested we get some ideas/options from MCM from other agreements they have written.

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Open Session/New Business

Sam will be taking bills back and Sarah will no longer be primary point of contact for things starting July 18th. Sam is still on maternity leave, but able to take duties back from Sarah.

Mike brought up that there has been a leak in the roof over the radio equipment room in the past. It hasn't been a problem for the last two years, but he would like it addressed before new equipment goes into that room. Sharon is going to look at the CCSO building fund and Mike will look at his budget for this repair. Mike advised he reached out to Ryan Johnson at Allen Roofing already and Sharon advised if the county funds do it, it will need to be bid out.

The next meeting will be scheduled after Sam talks to MCM about the project and has information to share. Meetings are now the first Thursday of the month at 5pm, except August as that will be fair week, another date will be chosen.

Motion to adjourn by Sarah, second by Mike. Motion carried unanimously.

Meeting adjourned at 2007.