



Clayton County Emergency Management Commission Minutes November 22, 2022

Call meeting to order

Meeting was called to order at 1831 by Chair Marcus Kahrs.

Roll call of voting members

Fred Schaub (Guttenberg), Alan Breitbach (NBV), Dean Courtnage (Strawberry Point), David Hart (Clayton), Nioka Schroeder (Garber), Brittany Hemmer (Marquette), Marcus Kahrs (St. Olaf), Sharon Keehner (BOS), and Sarah Moser (Secretary).

Guests: Pam Breitbach (NBV) and James Gordon (NBV)

Approval of Agenda

Motion by Sharon Keehner to approve the agenda, second by Fred Schaub, motion carried unanimously.

Approval of past meeting minutes

Motion by Dean Courtnage to approve the minutes, second by Nioka Schroeder, motion carried unanimously.

Summary of work

Sarah provided updates on meetings, training and activities since the last meeting.

When discussing county plans, the topic of plans for responding to solar panel incidents and electric cars was brought up. Sarah will keep these items on her radar.

ARPA Projects

Sarah brought up the previously discussed project of a new command trailer. She has worked with a variety of companies to get ideas on costs, timeline, availability, vehicle to tow, etc. She went to Wakesha with Jail Administrator, Chris Scott, to see a drone van that could be utilized as a command vehicle. After seeing this, Sarah believes this will be a much better route for us to go for a command vehicle. It would be utilized more often and would be a self-contained response vehicle instead of having to rely on someone else to pull it. Sarah will take this to the Board of Supervisors in December for feedback/discussion. If they do not have ARPA funds available, Sarah would like to discuss budgeting for it as a new one is needed.



Budget

A draft budget was presented. The Software Maintenance cost was increased to account for the Midwest Card Solutions (Salamander) yearly fee. Other minor increases were noted due to rising costs. Discussion on Sarah's salary.

Election

Vice Chair- Motion by David Hart for Fred Schaub to be Vice Chair, seconded by Nioka Schroeder, motion carried. Motion by Sharon Keehner to cease nominations, seconded by Dean Courtnage. Motion carried, Fred Schaub will begin his term January 1, 2023.

Secretary- Motion by Sharon Keehner for Sarah Moser to remain as secretary, second by Fred Schaub. Motion by Dean Courtnage to cease nominations, seconded by Nioka Schroeder. Motion carried for Sarah Moser to continue to be secretary.

Meeting Schedule for 2023

After discussion on possibly switching days, it was decided stay with our current schedule to meet the 4th Tuesday of January, April, July, and November at 6:30 PM.

- January 24, 2023 (Budget Hearing- must be an elected official to vote)
- April 25, 2023
- July 25, 2023
- November 28, 2023

Should be need to change dates due to a conflict, notification will be sent out.

Open session/new business

January 24th meeting will be at 6:30 PM at the Clayton County Office Building.

Close of meeting

Motion to adjourn by Fred Schaub, second by Dean Courtnage, motion carried unanimously.

Meeting adjourned at 1939.

Respectfully submitted,

Sarah Moser