

CLAYTON CO. BOARD OF HEALTH MINUTES
March 16, 2023

Members present: Dr. Michele Dikkers, Dr. Gary Bowden, Vicki Carolan, Dr. Forrest Whitford

Others present: Brittany Hubanks: VNA Manager, Adam Sadewasser: Substance Abuse Services, Patti Ruff: County Sanitarian,

Dr. Dikkers called the meeting to order at 6:03 PM.

Minutes from January 23, 2023 reviewed by the board. Motion made by Dr. Bowden to approve the minutes; second made by Dr. Whitford. Motion carried unanimously.

SASC—Adam Sadewasser

- Mr. Sadewasser provided update of Clayton County SASC activities.
 - Completed life skills classes with MFL/Marmac 8th grade and Alternative High School
 - Completed 2 classes with 6-8th grade at Clayton Ridge
 - Completed 3 Driver's Education classes

Sanitarian Agenda—Patti Ruff

- Ms. Ruff provided an update on the online permitting process. Online permitting went live in February and going well so far. In February, Ms. Ruff held a contractor open house with GeoPermitting on Zoom to walk them through the process. On the well permitting side they are adjusting the process to fit needs better; however, septic online permitting has gone live. The process is now all on the computer and paper checks for permits are no longer accepted. People can call the office for help navigating if needed.
- Grants-to-Counties (GTC):
 - 2nd Quarter expenditures totaled \$14,023.50.
 - 2nd Quarter results included 4 water tests with high nitrates and 14 high for bacteria. Of those 14, 10 wells were high with 4 testing okay on re-test 1 drilling a new well, and 5 others to be re-tested.
 - Permitting has been slow due to it being the off-season. There have been 4 wells and 2 septic permits issued.
- Uncertified Contractor Penalty/Ordinance: Ms. Ruff would like to request change to fine up to \$5,000 if a individual/contractor who is not certified installs systems in Clayton County. Ordinance currently says that uncertified installers will be fined \$500. Ms. Ruff has received feedback from local contractors who feel it should be substantially higher and suggested amounts up to \$5,000. The other contractors were in

agreement and spoke up during the contractor open house for online permitting.

- Discussion by the Board occurred based on Ms. Ruff's information and had questions on surrounding county ordinances and fine amount. Ms. Ruff will bring information back to the next board meeting for discussion/decision.
- Ms. Ruff reported that through ARPA funds, she will be digitizing all of her address files so she'll have them in digital/electronic format. Ms. Ruff will begin purging the duplicate hard copies that are already in electronic format to avoid paying to have them scanned and digitized and purge records as they are electronically digitized through the process.
- Ms. Ruff will be attending the Iowa Ground Water Association coming up in April.

Public Health Agenda—Brittany Hubanks

- Ms. Hubanks Reviewed manager's report with the board, including COVID updates and agency program updates.

Next scheduled meeting is on Thursday, June 1, 2023 at 6:00 PM at the Clayton County Office Building. Meeting adjourned at 7:05 PM.

Submitted by:

Brittany Hubanks, BA
Clayton Co. VNA