



CLAYTON COUNTY CONSERVATION

Promote the health and general welfare of the people; to model and encourage preservation, conservation, education and recreation through responsible use and appreciation of our natural resources and cultural heritage.

December 12, 2023

BOARD MEETING

6pm Osborne Conservation Center

Chairman, Daryl Landsgard called the meeting to order at 6:00pm. Members present included Larry Stone, Pam Vaske, Gary Kregel and Natasha Hegmann. Director Jenna Pollock and office staff Molly Scherf were also present.

A motion to approve the agenda was made by Kregel and seconded by Vaske. Unanimous vote.

A motion to approve the minutes of the previous meeting was made by Hegmann and seconded by Vaske. Unanimous vote.

A motion to approve the claims and monthly utilities was made by Kregel and seconded by Stone, Unanimous vote.

Financial Report & Endowment Statement was reviewed. Motor Mill account is \$15,333 and the Osborne Endowment is \$44,400.

Old Business

1. Osborne Campground Resolution Update for Contract Amendment (Destination Iowa) –
A motion to approve the resolution was made by Kregel and seconded by Stone. Unanimous vote.
Roll call- Stone, aye; Landsgard, aye; Hegmann, aye; Kregel, aye; Vaske, aye.
2. Consider approval of Inn Easement Resolution with the Iowa State Historic Preservation Office--
A motion to approve the Inn Easement Resolution was made by Hegmann and seconded by Stone. Unanimous vote.
Roll Call- Stone, aye; Landsgard, aye; Hegmann, aye; Kregel, aye; Vaske, aye.

New Business

1. Review FY25 Budget Proposal:
 - a. Initial request for FY25
Revenue – anticipate an overall \$5,000 increase in General Basic, keep REAP the same and reduce Reserve by \$364,000.
Expense – anticipate a 5% increase in General Basic mostly for salary, IPERS, FICA, and Health Insurance. REAP will increase by \$15,000 and Reserve reduced by \$296,000.
 - b. Review Staffing Structure
Pollock reviewed the current staffing structure with the board and discussed potential reduction in seasonal positions to fit an Energy Coordinator on staff. Community Foundation of Greater Dubuque would like to propose a 2-year agreement with the CCCB and contribute \$30,000 towards this Energy Coordinator position per year. The

Energy District would also be a partner in this and would have some money to be used towards the salary.

This individual would work to network with NRCS, Allamakee/Clayton REC, other government entities, schools, businesses, etc. within Clayton County. This individual would also be asked to work some of the weekends to split those up with current staff that cover the Welcome Center.

The board discussed many positives and potential negatives of this position being a part of CCCB. They would like to have more discussion with M.J. Smith of Community Foundation next meeting before reaching a decision.

Upcoming Programs/Events available at www.claytoncountyconservation.org

Motor Motor 5K/10K – March 16, 2024

Director's Report/Updates/Communications

Welcome Center Numbers for October Individuals: 60 Groups: 17

Education Program Numbers 33 programs, 129 adults, 60 youth for 24.75 program hours.

Pollock reported Allamakee/Clayton REC has received approval from the DOT to complete the 3 phase project to the campground.

Hegmann motioned for adjournment, seconded by Stone. Unanimous vote.

Next meeting scheduled: January 9, 2024 Osborne 6pm (Final review of Budget FY25, Elections)