

Minutes of the Clayton County Conference Board

February 7th, 2023

The Clayton County Conference Board met on February 7th, 2023, for the purpose of approving a proposed budget for operation of the Clayton County Assessors office for Fiscal Year Ending June 30, 2024.

The meeting was called to order by Chairman Ray Peterson at 8:00 a.m. in the Supervisors meeting room at the County Office Building, 600 Gunder Road, Elkader, Iowa.

The following members were present:

Mayors:

School Boards:

Supervisors:

Glenn Radloff, Farmersburg	Mike Finnegan, Clayton Ridge	Ray Peterson
David Hart, Clayton	Courtney Scherf, Central	Steve Doeppke
Nioka Schroeder, Garber		Doug Reimer
Carrie Taylor, Volga		
Jerry Schroeder, Luana		
Jim Stone, Edgewood		

Also present was Andy Loan Clayton County Assessor, and Tammy Klingman Deputy Assessor.

Andy reviewed the makeup of the Conference board and its units and noted to the board that quorum was met for all three units. Andy also explained the voting procedure for the units for the various actions that can be on the agenda.

The minutes of the March 1st, 2022, public meeting were mailed to the members prior. Motion was made by Jim Stone and seconded by Nioka Schroeder to approve the minutes as presented. All were in favor, motion passed.

Andy reviewed the office report for 2022. The office continues to operate with four employees. Andy and Tammy have started working on larger construction field work together that helps with safety & security and has been working well with owners' aspect of them doing their work. Linda and Jill continue to fine tune the parcel maintenance for better efficiency in the tax system as a whole. The 2022 Pictometry images were completed last spring. They have been a great resource for discovery and listing as well as a resource for the public use of these images on Beacon. The Iowa Department of Revenue will be implementing their new paperless portal this spring for Declaration of Values. Tammy is continuing her education requirements to pursue her further development in the assessment profession.

The proposed budget was mailed to the Conference Board for the fiscal year ending June 30th, 2024. Andy had presented to the board in the mailing the proposed budget amounts and report of each line item. Andy then reviewed the changes in the budget. The Beacon website hosting cost will increase by 7%. We increased that line item from \$12,000 to \$13,000. The health insurance line was increased \$3,040 to \$52,000 total to cover proposed increases to insurances costs. The proposed salaries were Assessor at (\$84,500), Deputy Assessor at (\$60,840), Office Manager at (\$60,102), Deeds Clerk at (\$49,770). FICA was set to \$19,524 and IPERS to \$24,092. The total expenditures proposed is at \$484,028. The proposed budgets tax asking will be decreasing by \$10,000 to \$410,000.

Motion was made by Jerry Schroeder to approve the budget as proposed. Seconded by Mike Finnegan. Voting took place on the motion to approve the budget as follows: School Boards, Finnegan-yes, Scherf-no; Mayors, Radloff-yes, Hart-yes, Nioka Schroeder-yes, Jerry Schroeder-yes, Stone-yes, Taylor-no; Supervisors, Peterson-yes, Reimer-yes, Doeppke-no. Two of the three units were in favor, motion passed. This would set the total expenditures at \$484,028 for fiscal year ending 2024. Salaries as follows; Assessor \$84,500, Deputy Assessor \$60,840, Office Manager \$60,102, Deeds Clerk \$49,770. Health insurance line at \$52,000. The levy rate will be lowered to \$.3482.

It was agreed to set the date of the Public Hearing on the budget as approved on Tuesday February 28th, 2023, at 9:00 a.m. at the County Office building 600 Gunder Road, Elkader, Iowa.

A motion to adjourn was made by Taylor and seconded by Scherf. All in favor, Meeting was adjourned at 8:45 a.m.

ATTEST:

Andy Loan
Clerk, County Conference Board

Ray Peterson
Chairman, County Conference Board