

January 2, 2025

Meeting at 9:30 AM of the Clayton County Board of Supervisors at 600 Gunder Road NE, Elkader, Iowa.

Present: Steve Doepcke, Ray Peterson, and Doug Reimer

Guests: Scott McCune, Brent Ostrander, Audrey Posten, Mark Thompson, Austin Stelken, Jack O'Brien, Wayne Meyer, Steve Richardson, Craig Kluesner, and Jennifer Garms

Peterson moved, Doepcke seconded to appoint Doug Reimer as Chairperson. Ayes: Doepcke, Peterson, Reimer. Motion carried. Reimer assumed the chair.

Peterson moved, Reimer seconded to appoint Steve Doepcke as Vice-Chairperson. Ayes: Doepcke, Peterson, Reimer. Motion carried.

Peterson moved, Doepcke seconded to approve the meeting minutes for December 26, 2024. Ayes: Doepcke, Peterson, Reimer. Motion carried.

Peterson moved, Doepcke seconded to acknowledge the following holidays for 2025 as stated in the employment policy handbook. Ayes: Doepcke, Peterson, Reimer. Motion carried.

- President's Day – Monday, February 17, 2025
- Good Friday – April 18, 2025
- Memorial Day – Monday, May 26, 2025
- Independence Day – Friday, July 4, 2025
- Labor Day – Monday, September 1, 2025
- Veteran's Day – Tuesday, November 11, 2025
- Thanksgiving Day – Thursday, November 27, 2025
- Friday after Thanksgiving – Friday, November 28, 2025
- Christmas Eve Day – Wednesday, December 24, 2025
- Christmas Day – Thursday, December 25, 2025
- New Year's Day – Thursday, January 1, 2026

Peterson moved, Doepcke seconded to set the county mileage reimbursement rate at \$0.60/mile for 2025. Ayes: Doepcke, Peterson, Reimer. Motion carried.

Peterson moved, Doepcke seconded to designate Times-Register, Guttenberg Press, and Press Journal as official county newspapers for 2024. Ayes: Doepcke, Peterson, Reimer. Motion carried.

Peterson moved, Doepcke seconded to approve resolution #1-2025 "Determining Deputies, Assistants, and Clerks of the Elected Offices." Roll Call Vote: Doepcke-aye, Peterson-aye, Reimer-aye. Motion carried.

**RESOLUTION #1-2025
DETERMINING DEPUTIES, ASSISTANTS, AND CLERKS OF THE ELECTED OFFICES**

WHEREAS, in accordance with Chapter 331.903.1 of the Iowa Code the Board of Supervisors is to determine the number of deputies, assistants and clerks of the elected offices and upon appointment by the elected officer approve the appointment of deputies, assistants and clerks,

THEREFORE BE IT RESOLVED by the Board of Supervisors of Clayton County, Iowa, that the following determination is made regarding the number of deputies, assistants and clerks of the elected offices:

- Attorney – Assistant (1): Anne Kruse; Clerk (1): Kari Whittle
- Auditor – Deputy (3): Amy Bahnsen, Peggy Lane, Amanda Sargent
- Recorder – Deputy (2): Emily Christianson, Rhonda Donlon
- Sheriff – Deputy (12): Chris Doepcke, Riley Doepcke, Craig Johnson, Jedidiah Jones, Mark Kautman, Matthew Moser, Jack Ostrander, Dylan Rumph, Mason Smith, Eric Van Horn, and two current vacancies to be filled; Assistant (1): Chris Scott (Jail Admin); Clerk (2): Jan Heck, Tammy Sylvester
- Treasurer – Deputy (5): Jodi Burgin, Crystal Cumberland, Audrey Tschirgi, Cathy White, and current vacancy to be filled

Peterson moved, Doepcke seconded to approve resolution #2-2025 "Construction Evaluation." Roll Call Vote: Doepcke-aye, Peterson-aye, Reimer-aye. Motion carried.

RESOLUTION #2-2025
CONSTRUCTION EVALUATION

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the Board of Supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the Board of Supervisors between February 1, 2025 and January 31, 2026 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the Board of Supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the Board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CLAYTON COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Reimer moved, Doepcke seconded to approve resolution #3-2025 “Designation of Depositories.” Roll Call Vote: Doepcke-aye, Peterson-aye, Reimer-aye. Motion carried.

RESOLUTION #3-2025
DESIGNATION OF DEPOSITORIES

BE IT RESOLVED, that the Board of Supervisors of Clayton County, Iowa, approve the following list of financial institutions to be depositories of the funds of Clayton County, Iowa, in accordance with all provisions of the Code of Iowa, Chapter 12C. The named county officer is hereby authorized to deposit funds in amounts not to exceed the maximum approved for each respective financial institution.

<u>County Officer</u>	<u>Institution</u>	<u>Home Office Location</u>	<u>Amount</u>
Auditor	Central State Bank	Elkader	\$25,000
Recorder	Central State Bank	Elkader	\$300,000
Sheriff	Central State Bank	Elkader	\$250,000
Sheriff	FreedomBank	Elkader	\$30,000
Treasurer	Central State Bank	Elkader	\$15,000,000
Treasurer	Citizens State Bank	Strawberry Point	\$5,000,000
Treasurer	Community Savings Bank	Edgewood	\$5,000,000
Treasurer	Farmers Savings Bank	Colesburg	\$10,000,000
Treasurer	Luana Savings Bank	Luana	\$10,000,000
Treasurer	FreedomBank	Elkader	\$15,000,000
Treasurer	Peoples State Bank	Guttenberg	\$5,000,000
Treasurer	Fidelity Bank & Trust	Guttenberg	\$15,000,000
Treasurer	IPAIT	Des Moines	\$10,000,000

Peterson moved, Doepcke seconded to make the following appointments of Supervisors to various boards and commissions. Ayes: Doepcke, Peterson, Reimer. Motion carried.
Steve Doepcke

- County Economic Development Board
 - County Economic Development Revolving Loan Board
 - County Economic Development Housing Advisory Committee
- Winneshiek County Solid Waste Agency
- Law Enforcement Center Building
- E-911 Board - Alternate
- Northeast Iowa Community Action Board

- REAP
- 1st Judicial District Department of Corrections Board
- Northeast Iowa Juvenile Detention Board
- Iowa Workforce Development Board - Alternate
- Upper Explorerland Transportation Policy Board - Alternate
- Turkey River Recreational Corridor
- Turkey River Management Authority
- Northeast Iowa Agency on Aging
 - Northeast Iowa 3A Building Board

Ray Peterson

- Northeast Iowa Regional Housing Trust Board
- County Courthouse & Office Buildings
- Resource Conservation and Development Board
- Turkey River Recreational Corridor - Alternate
- Upper Mississippi Gaming Corporation Board
- Upper Explorerland Transportation Policy Board
- Upper Explorerland Regional Loan Fund Board
- Upper Explorerland Regional Housing Authority Board
- Upper Explorerland Regional Planning Commission
 - UERPC - Executive Board

Doug Reimer

- E-911 Board
- Emergency Management Agency
 - County Disaster Recovery Committee
- Emergency Medical Services Board
- County Social Services Mental Health Region
- Northeast Iowa Behavioral Health Center
- HAWC Partnerships for Children
- Substance Abuse Services for Clayton County
- Scenic Acres Facility
- County Farmland
- Iowa Workforce Development Board
 - Finance Committee

Peterson moved, Doeppke seconded to approve resolution #4-2025 “Representatives to the Clayton County E-911 Service Board.” Roll Call Vote: Doeppke-aye, Peterson-aye, Reimer-aye. Motion carried.

RESOLUTION #4-2025
REPRESENTATIVES TO THE CLAYTON COUNTY E-911 SERVICE BOARD

WHEREAS, the Board of Supervisors of Clayton County, shall cooperate with the Iowa Homeland Security and Emergency Management Division’s E-911 Office to establish and operate a local E-911 Service Board to carry out the provisions of Iowa Code Chapter 34A.3; and

WHEREAS, the Service Board shall be composed of a member of the Board of Supervisor’s or its appointed representative; the Sheriff or the Sheriff’s representative; a member or appointed representative of each political subdivision of the state having a public safety agency serving territory within the County; or a public or private entity contracted by a township within the County and

WHEREAS, the Service Board members shall be operations liaison officers between their jurisdictions and the board; and

WHEREAS, the Service Board shall meet to determine the mission of its agency and establish direction for the delivery of the E-911 Service Board’s basic functions of planning, administering, coordinating, training and supporting (i.e., funding); and

WHEREAS, the Service Board shall coordinate E-911 Services;

NOW, THEREFORE, BE IT RESOLVED that Doug Reimer be appointed as the E-911 Service Board Representative; and

BE IT FURTHER RESOLVED that Steve Doepcke be appointed as the Alternate Representative; and

BE IT FURTHER RESOLVED that the Representative or Alternate Representative attend the Service Board's meeting on behalf of Clayton County.

Peterson moved, Doepcke seconded to approve the Title VI Non-Discrimination Agreement and Standard Title VI Non-Discrimination Assurances. Ayes: Doepcke, Peterson, Reimer. Motion carried.

Doepcke moved, Peterson seconded to make the following appointments of citizens to boards and commissions. Ayes: Doepcke, Peterson, Reimer. Motion carried.

- Board of Health:
 - Vicki Carolan, Elkader (Term Ending 12/31/2027)
 - Gary Bowden, McGregor (Term Ending 12/31/2027)
- Civil Service Commission
 - Randy Klein, Strawberry Point (Term Ending 12/31/2030)
- Conservation Board:
 - Gary Kregel, Guttenberg (Term Ending 12/31/2029)
- Eminent Domain Condemnation Compensation Commission (Term Ending 12/31/2025):
 - Real Estate Agents/Brokers
 - Dan Parker, Guttenberg
 - Joe Sylvester, Elkader
 - Jeff Olson, Guttenberg
 - Randy Willie, Strawberry Point
 - Jean Green, Guttenberg
 - Carol Thomas, Strawberry Point
 - Nathan Trappe, Monona
 - Owner/Operators of Agricultural Property
 - Suzanne Shirbroun, Farmersburg
 - Gary Kregel, Guttenberg
 - Nick Meyer, Monona
 - Kathy Wettleson, Postville
 - City Residents
 - Willis Patenaude, Elkader
 - Bob Hendrickson, Elkader
 - Andy Reimer, Garnavillo
 - Linzy Martin, Strawberry Point
 - Susan Rausch, Guttenberg
 - Merritt Behnken, Monona
 - Persons Having Knowledge of Property Value/Bankers
 - Brett Nagel, Greeley
 - Luke Brady, Edgewood
 - Austin Coon, Monona
 - Jared Funk, Elkader
- Historical Preservation Commission:
 - Brandie Backes, Holy Cross (Term Ending 12/31/2027)
 - Edmund Ruff, Farmersburg (Term Ending 12/31/2027)
- Pioneer Cemetery Commission:
 - Bruce Collins, Elkader (Term Ending 12/31/2027)
 - Ellen Collins, Elkader (Term Ending 12/31/2027)
- Planning and Zoning Commission (Changed from 11 to 9):
 - Dan Parker, Guttenberg (Term Ending 12/31/2029)
 - Vacancy for 12/31/2027 was drawn by lot by the Health and Zoning Director from those whose term ends in 12/31/2025. Rebecca Spielbauer's term will now expire on 12/31/2027.
- Upper Explorerland Enhancement Committee:
 - Jenna Pollock, Elkader (Term Ending 12/31/2025)
 - Darla Kelchen, Greeley (Term Ending 12/31/2025)
 - Norma Thiese, Guttenberg (Term Ending 12/31/2025)
- Upper Explorerland Regional Planning Commission:
 - Brandi Crozier, McGregor (Term Ending 12/31/2027)

- Barb Collins, Monona (Term Ending 12/31/2027)
- Upper Explorerland Regional Revolving Loan Program Board:
 - Adam Weigand, Monona (Term Ending 12/31/2025)
- Veteran's Affairs Commission:
 - GERALYN Torkelson, Monona (Term Ending 12/31/2027)
- Zoning Board of Adjustment:
 - Gale Severson, Strawberry Point (Term Ending 12/31/2029)

Doepcke moved, Peterson seconded to make the following appointments of officials to Townships. Ayes: Doepcke, Peterson, Reimer. Motion carried.

- Boardman Township Trustee (Term Ending 12/31/2028) – Jerry Keleher
- Buena Vista Township Trustee (Term Ending 12/31/2028) – Kevin Hefel
- Clayton Township Clerk (Term Ending 12/31/2026) – Scott McCune
- Clayton Township Trustee (Term Ending 12/31/2028) – Mike Oberbroeckling
- Cox Creek Township Trustee (Term Ending 12/31/2028) – Matt Mueller
- Elk Township Trustee (Term Ending 12/31/2028) – Brett Faust
- Farmersburg Township Trustee (Term Ending 12/31/2028) – Harold Henning
- Garnavillo Township Trustee (Term Ending 12/31/2028) – James Meier
- Giard Township Trustee (Term Ending 12/31/2028) – Rickey Blietz
- Grand Meadow Township Trustee (Term Ending 12/31/2028) – Eric Meyer
- Highland Township Trustee (Term Ending 12/31/2028) – Bruce Moore
- Jefferson Township Trustee (Term Ending 12/31/2028) – Jeff Burr
- Marion Township Trustee (Term Ending 12/31/2028) – Tim Seabrooke
- Mendon Township Trustee (Term Ending 12/31/2028) – Allen Adney
- Millville Township Trustee (Term Ending 12/31/2028) – Michael Finnegan
- Monona Township Trustee (Term Ending 12/31/2028) – Torrie Moses
- Read Township Trustee (Term Ending 12/31/2028) – Bob Camp
- Volga Township Trustee (Term Ending 12/31/2028) – Kris Lau
- Wagner Township Trustee (Term Ending 12/31/2028) – Ronald Sass

Peterson moved, Doepcke seconded to appoint Donna Lawlor, MD, as Medical Examiner for Clayton County; Michelle Dikkers, DO, and Scot Christianson, MD, as Deputy Medical Examiners for Clayton County; Ken Hoeger, Kristine Niemer, Margaret Fensterman, and Chris Dahlstrom as Investigators for Medical Examiner reports for Clayton County. Ayes: Doepcke, Peterson, Reimer. Motion carried.

Peterson moved, Doepcke seconded to approve the claims as presented totaling \$196,848.88. Ayes: Doepcke, Peterson, Reimer. Motion carried.

There was discussion regarding rural garbage disposal with Kluesner Sanitation.

The Board worked on the FY2026 County Budget.

/s/ Doug Reimer, Board of Supervisors Chair
 Attest: Jennifer Garms, Clayton County Auditor