

CLAYTON CO. BOARD OF HEALTH MINUTES
January 14, 2025

Members present: Dr. Michele Dikkers, Dr. Forrest Whitford, Dr. Gary Bowden, Vicki Carolan, Tina Nieland

Others present: Brittany Hubanks: VNA Manager, Stacey Killian: VNA Director, Patti Ruff: Clayton County Sanitarian, Vicki Gassman: VNA MCAH Coordinator, Laurie Martin: VNA Hawki Outreach Coordinator, Diane Anderson: Iowa Health and Human Services

Dr. Dikkers called the meeting to order at 6:02 PM.

Election of Officers

- Annual election of officers for the Board of Health took place.
- Motion made by Ms. Carolan to maintain Dr. Dikkers as Chair; second by Dr. Bowden. Motion carried unanimously.
- Motion made by Dr. Dikkers to maintain Ms. Carolan as Vice Chair; second by Dr. Whitford. Motion carried unanimously.
- Motion made by Ms. Nieland to have Ms. Carolan assume role of Secretary in the absence of public health staff; second by Dr. Whitford. Motion carried unanimously.

Minutes from November 19, 2024 reviewed by the board. Motion made by Ms. Nieland to approve the minutes; second made by Dr. Whitford. Motion carried unanimously.

Maternal & Child Health Program—Vicki Gassman & Laurie Martin

- Ms. Gassman and Ms. Martin presented on VNA Title V maternal and child health program services occurring and available in Clayton County.
 - Services covered included maternal health visits, informing, immunization and lead testing, developmental screenings, and presumptive eligibility and Hawki insurance outreach.

SASC—Brittany Hubanks on behalf of Adam Sadewasser

- Ms. Hubanks presented Mr. Sadewasser's provided report highlighting the following recent activities:
 - Life Skills course completed at Central for 8th and 11th graders and MFL 8th graders.
 - Three drivers' education classes were completed at Postville and Clayton Ridge.
 - Classes scheduled for this semester include Life Skills at Central for 7th grade and high school, Starmont 9th grade, Clayton Ridge 6th-8th grades, and last section at MFL for 8th grade.
 - Resources distributed to the Family Resource Center and Clayton County Food Shelf.

Sanitarian Agenda—Patti Ruff

- Permits
 - Ms. Ruff reported 9 septic and 3 well permits issued since last board meeting. Total issued in calendar year 2024 include 91 septic and 32 well permits.
- Sanitarian Report
 - Ms. Ruff reported Grants to Counties and other data to the Board.
 - 5 water tests, 3, well renovations, and 2 well pluggings completed.
 - Total completions for FY25 include 190 water tests, 6 well renovations, 6 well plugging, 2 cistern plugging, and 3 chlorination reimbursements.
 - Total completions for 2nd quarter of FY25 include 52 water tests, 1 well renovations, 4 well plugging, 1 cistern plugging, and 1 chlorination reimbursement.
 - FY25 budget began with \$50,505 with \$9,988.50 remaining.
- Other Items
 - Ms. Ruff also reported on attending the Iowa Onsite Wastewater Association Conference.

Public Health Agenda—Brittany Hubanks & Stacey Killian

- Ms. Killian presented information on VNA's FY26 budget proposal that will be going before the Board of Supervisors on February 18, 2025. Ms. Killian informed the board that VNA will be requesting level funding from FY25 to FY26 with no additional funds. Funding amount currently received meets the needs of the agency and is sufficient going into FY26.
- Ms. Hubanks Reviewed manager's report, stats, and VNA program updates with the board, including information on WIC breast feeding support initiatives and success and high path avian influenza dairy farm vaccine availability.
- Feedback and discussion from the Board regarding how to increase enrollment in homecare aide, homemaking, and adult health maintenance services. Follow-up from discussion to include creation of handout by public health staff and other information to be distributed for outreach purposes.

Next scheduled meeting is on Tuesday, March 11, 2025 at 6:00 PM at the Clayton County Office Building in Elkader, Iowa.

Submitted by:

Brittany Hubanks, BA
Clayton Co. VNA