



## Clayton County Emergency Management Commission Minutes January 28, 2025

### **Call meeting to order**

Meeting was called to order at 1801 by Chair Danny Torkelson.

### **Roll call of voting members**

Danny Torkelson (Chair, Farmersburg), Brad Miller (Osterdock), Brent Ostrander (CCSO), Brittany Hemmer (Marquette), Nioka Schroeder (Garber), Doug Reimer (BOS), Marcus Kahrs (St. Olaf), and Sarah Moser (Secretary)

### **Approval of Agenda**

Motion by Nioka Schroeder to approve the agenda, second by Marcus Kahrs, motion carried unanimously.

### **Approval of minutes**

Motion by Brittany Hemmer to approve the minutes, second by Doug Reimer, motion carried unanimously.

### **Presentation and Public Comments on Proposed Budget for FY 2026 EMA Budget**

Sarah presented the budget as proposed.

### **Close Public Hearing**

Motion to close the public hearing by Brittany Hemmer, second by Nioka Schroeder, motion carried unanimously. Public hearing closed at 1804

### **Review and approval/revision of FY 2026 budget**

Motion by Marcus to approve the budget as presented, which includes salary for the EMA Coordinator Sarah Moser to be increased to \$64,225, second by Brittany Hemmer, motion carried unanimously.

### **Legislation Updates**

Sarah provided an update on the Iowa Emergency Management Association legislation that has been proposed in the Senate by Senator Klimesh. An FAQ sheet discussing critical points, what the current legislation states, and what the amendment will add to the legislation was provided to everyone.

### **Multi Jurisdiction Hazard Mitigation Plan RFP**

Clayton County's plan is due for update by August 2026. Sarah sent out the proposed RFP for any updates prior to sending it out for bids. No additions were noted. Nioka



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Schroeder motioned to approve the RFP and send out for bids, second by Brittany Hemmer, motion carried unanimously.

### **Bylaws**

Sarah reviewed the current bylaws and noted several different areas that could use some updating: Member Voting Rights (hiring/firing employees, discipline issues), hybrid/virtual meetings (adding wording so the Commission can have people participate virtually), and the officers for the Commission (changing term for chair and having the secretary be the EMA). Sarah will make the updates and present them at the next meeting.

### **Open Session/New Business**

RAGRBAI will be coming through Clayton County and ending in Guttenberg this year. Sarah will be participating in the planning process with Guttenberg as they are an unofficial overnight town before the start of the ride. Some of the areas Sarah is wanting clarification on are radios, volunteers, storm shelters, and radio repeater needs.

Danny Torkelson brought up a possible 28E agreement with the snowmobile club and Emergency Management for use of the groomer during emergencies. Danny and Sarah will look for more information on this.

### **Close of meeting**

Motion to adjourn by Nioka Schroeder, second by Marcus Kahrs, motion carried unanimously.

Meeting adjourned at 1842.

Respectfully submitted,

Sarah Moser