

February 4, 2025

Meeting at 9:30 AM of the Clayton County Board of Supervisors at 600 Gunder Road NE, Elkader, Iowa.

Present: Steve Doepcke, Ray Peterson, and Doug Reimer

Guests: Patti Ruff, Andy Loan, Jessica Goltz, Molly Scherf, Daryl Landsgard, Jenna Pollock, Chris Jordan, Linda Zuercher, Brent Ostrander, Mark Kautman, Chris Scott, Tammy Sylvester, Casey Stickfort, Zach Herrmann, and Jennifer Garms

The Board attended the Conference Board meeting.

No Information Technology departmental update was given.

Peterson moved, Doepcke seconded to approve the meeting minutes for January 28, 2025 and February 3, 2025. Ayes: Doepcke, Peterson, Reimer. Motion carried.

Doepcke moved, Peterson seconded to approve the claims as presented totaling \$69,408.95. Ayes: Doepcke, Peterson, Reimer. Motion carried.

Peterson moved, Doepcke seconded to approve the advertising for a part-time administrative assistant for the Environmental Health and Zoning department. Ayes: Doepcke, Peterson, Reimer. Motion carried.

The issuance of a Class E Retail Alcohol License for Iowa Stores, Inc DBA FastTrak will be placed on a future agenda when a new effective date and sketch are submitted.

Jessica Goltz provided a program update and made a FY2026 funding request for Seva Health.

Jenna Pollock, Molly Scherf, and Daryl Landsgard provided a program update and made a FY2026 funding request for Conservation.

Chris Jordan provided a departmental update and reviewed the FY2026 budget request with the Board for General Assistance and Veterans Affairs.

Treasurer Linda Zuercher provided a departmental update and reviewed the FY2026 budget request with the Board.

Sheriff Brent Ostrander, Chief Deputy Mark Kautman, Jail Administrator, and Tammy Sylvester provided a departmental update and reviewed the FY2026 budget request with the Board for the Sheriff's Office.

The departmental update and budget review for Scenic Acres was postponed to February 10, 2025.

Bids received for the project BROS-C022(103)--8J-22, Bridge Replacement on Coffee Road over Plum Creek included: K Construction Inc, \$342,999.76; Taylor Construction, \$371,888.25; and Jim Schroeder Construction Inc, \$388,031.26. Bids received for the project LFM-106--7X-22, Bridge Replacement on Ivory Road over North Cedar Creek included: K Construction Inc, \$282,054.40; Taylor Construction, \$369,345.25; Minnowa Construction Inc, \$421,749.40, and Brennan Construction Co, \$436,768.00. Peterson moved, Doepcke seconded to award the bid for the project BROS-C022(103)--8J-22, Bridge Replacement on Coffee Road over Plum Creek to K Construction Inc for \$342,999.76 and the project LFM-106--7X-22, Bridge Replacement on Ivory Road over North Cedar Creek to K Construction Inc for \$282,054.40. Ayes: Doepcke, Peterson, Reimer. Motion carried.

Peterson moved, Doepcke seconded to approve resolution #5-2025 "Coffee Rd Bridge Replacement." Roll Call Vote: Doepcke-aye, Peterson-aye, Reimer-aye. Motion carried.

RESOLUTION #5-2025
COFFEE RD BRIDGE REPLACEMENT

WHEREAS, the Board of Supervisors, hereafter referred to as "the Board", believes that the Coffee Road Bridge Replacement BROS-C022(103)--8J-22, hereafter referred to as "the project" is in the best interest of Clayton County, Iowa, and the residents thereof. The project is defined as a bridge replacement on Coffee Road over Plum Creek in Section 34 of T91N R01W.

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Clayton County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by the Board to accept the bid from K CONSTRUCTION INC., in the amount of \$342,999.76 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Clayton County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Casey Stickfort, the County Engineer for Clayton County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

Peterson moved, Doepcke seconded to approve resolution #6-2025 "Ivory Rd Bridge Replacement." Roll Call Vote: Doepcke-aye, Peterson-aye, Reimer-aye. Motion carried.

RESOLUTION #6-2025 IVORY RD BRIDGE REPLACEMENT

WHEREAS, the Board of Supervisors, hereafter referred to as "the Board", believes that the Ivory Road Bridge Replacement LFM-106--7X-22, hereafter referred to as "the project" is in the best interest of Clayton County, Iowa, and the residents thereof. The project is defined as a bridge replacement on Ivory Road over North Cedar Creek in Section 17 of T94N R03W.

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Clayton County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by the Board to accept the bid from K CONSTRUCTION INC., in the amount of \$282,054.40 and awards the associated contract(s) to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Clayton County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Casey Stickfort, the County Engineer for Clayton County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

Engineer Casey Stickfort provided a departmental update and reviewed the FY2026 budget request with the Board.

Auditor Jennifer Garms provided a departmental update and reviewed the FY2026 budget request with the Board.

The Board worked on the FY2026 County Budget.

/s/ Doug Reimer, Board of Supervisors Chair
Attest: Jennifer Garms, Clayton County Auditor