

CLAYTON CO. BOARD OF HEALTH MINUTES
March 11, 2025

Members present: Dr. Forrest Whitford, Dr. Gary Bowden, Vicki Carolan, Tina Nieland

Others present: Brittany Hubanks: VNA Manager, Stacey Killian: VNA Director, Amanda Josvanger: VNA 1st Five Coordinator

Ms. Carolan called the meeting to order at 6:00 PM.

Minutes from January 14, 2025 reviewed by the board. Motion made by Ms. Nieland to approve the minutes; second made by Dr. Whitford. Motion carried unanimously.

1st Five Healthy Mental Development Program—Amanda Josvanger

- Ms. Josvanger provided data and program information regarding the 1st Five program, including how to refer, informational handouts, and how they engage with medical providers throughout the service area.

SASC—Brittany Hubanks on behalf of Adam Sadewasser

- Ms. Hubanks presented Mr. Sadewasser's provided report highlighting the following recent activities:
 - Life Skills course completed since last meeting:
 - MFL 8th grade second section
 - Central 7th grade first section
 - Central High School
 - Drivers education class completed.
 - Classes ongoing include Life Skills at MFL 8th grade for the final section, Alternative High School weekly health class, and Central 7th grade second section of Life Skills.
 - Scheduled programming for Reality Check financial literacy at Clayton Ridge and Central and Drivers education at Clayton Ridge, Central, and Postville.

Sanitarian Agenda—Patti Ruff

- Permits
 - Ms. Ruff reported 3 septic and 2 well permits issued since last board meeting. Total issued in calendar year 2025 include 5 septic and 5 well permits.
- Sanitarian Report
 - Ms. Ruff reported Grants to Counties and other data to the Board.
 - 34 water tests, 1 well renovation, and 4 well pluggings completed.
 - Total completions for FY25 include 118 water tests, 3 well renovations, 12 well plugging, 2 cistern plugging, and 8 chlorination reimbursements.

- FY25 budget began with \$50,505 with \$9,988.50 remaining.
- Other Items
 - With the current water tests conducted and the other reimbursement items, all the \$50,505 for the PWG was used. Reallocation of funding may be possible and a request for another \$30,000 to finish out FY25 was made.
 - Local contractor meeting was held on February 26, 2025 where proposed changes to code section on septics and office hours were discussed.

Public Health Agenda—Brittany Hubanks & Stacey Killian

- Ms. Hubanks reviewed the FY25 Local Public Health mid-year progress report that was submitted to Iowa HHS, including success highlights of VNA and public health outcomes for the county.
- Ms. Hubanks reviewed the 2024 VNA Annual Report with the board and highlighted Clayton County specific program achievements, as well as agency-wide impact.
- Ms. Hubanks reviewed manager's report with the board including VNA stats since last meeting, Board of Health budget updates, and VNA success stories since January's meeting.

Next scheduled meeting is on Tuesday, May 20, 2025 at 6:00 PM at the Clayton County Office Building in Elkader, Iowa. Meeting adjourned at 7:22 PM.

Submitted by:

Brittany Hubanks, BA
Clayton Co. VNA