

**CLAYTON CO. BOARD OF HEALTH MINUTES**  
**May 20, 2025**

Members present: Dr. Michele Dikkers, Dr. Forrest Whitford, Dr. Gary Bowden, Vicki Carolan

Others present: Brittany Hubanks: VNA Manager, Patti Ruff: Clayton County Sanitarian, Kiane Smith: VNA Ismile Coordinator

Dr. Dikkers called the meeting to order at 6:00 PM.

Minutes from March 11, 2025 reviewed by the board. Motion made by Dr. Bowden to approve the minutes; second made by Ms. Carolan. Motion carried unanimously.

**Ismile Program—Kiane Smith**

- Ms. Smith presented on VNA's Ismile and oral health program services occurring and available in Clayton County, including year-end data from 2024.
  - Services and data covered included number of child and maternal health screening services, dental office engagement, community water fluoridation in the county, and decay rates.

**SASC—Brittany Hubanks on behalf of Adam Sadewasser**

- Ms. Hubanks presented Mr. Sadewasser's provided report highlighting the following recent activities:
  - Life Skills courses completed: Central 7<sup>th</sup> grade 2 sections, Central 8<sup>th</sup> grade 1 section, Central High School 1 section, Alternative High School spring semester, MFL 8<sup>th</sup> grade 2 sections
  - General Substance Abuse courses completed: Starmont 9<sup>th</sup> grade 2 classes
  - 3 drivers education classes completed
  - Participated in the Clayton County Safety Fair for 4<sup>th</sup> graders. Students from Postville, Ed-Co, Central, MFL, and Clayton Ridge were in attendance.

**Sanitarian Agenda—Patti Ruff**

- Ms. Ruff presented signatory rights documents for the Private Well Grant to the Board. Signatory rights would allow Ms. Ruff to continue to sign grant documents and contracts on behalf of the Board. Motion made by Ms. Carolan to authorize Ms. Ruff to sign on behalf of the Board for the Private Well Grant; second by Dr. Whitford. Motion passed unanimously.
- Sanitarian Report
  - Ms. Ruff reported on septic and well permits issued. Since last meeting 17 septic and 6 wells were issued bringing calendar year 2025 total to 22 septic and 11 wells.
  - Ms. Ruff reported Grants to Counties and other data to the Board.

- 44 water tests, 3 well renovations, 4 well pluggings, and 1 cistern plugging completed in Q3.
- Total completions for FY25 include 225 water tests, 6 well renovations, 8 well plugging, 3 cistern plugging, and 3 chlorination reimbursements.
- FY25 budget began with \$50,505. County received a reallocation of \$30,000 from the state. Since receiving reallocated grant dollars, county has \$24,727.80 remaining.
- Other Items
  - Ms. Ruff also reported on the hire of a part-time assistant for her office. Cheryl Wilson started May 1, 2025.

### **Public Health Agenda—Brittany Hubanks**

- Ms. Hubanks provided update on VNA program activities including touring the Family Resource Center for potential space to offer services periodically and an update on HHS realignment work with Behavioral Health districts going live on July 1<sup>st</sup> and work surrounding public health regions still in process.
- Ms. Hubanks Reviewed manager's report, stats, and VNA program updates with the board, including information on WIC participation rates, community outreach numbers, current budget status of Board of Health grants, and success stories.
- Dr. Bowden shared information regarding home care aide and homemaking services he learned more about since last meeting's discussion surrounding home-based services. Two entities are now offering these services to Clayton County residents for an hourly fee. Circle of Life for \$25 per hour and Scott Pharmacy for \$50 per hour.

Next scheduled meeting is on Tuesday, August 5, 2025 at 6:00 PM at the Clayton County Office Building in Elkader, Iowa.

Submitted by:

Brittany Hubanks, BA  
Clayton Co. VNA