

June 24, 2025

Meeting at 9:30 AM of the Clayton County Board of Supervisors at 600 Gunder Road NE, Elkader, Iowa.

Present: Steve Doepcke, Ray Peterson, and Doug Reimer

Guests: Justin Williams, Kim Philbrook, Paul Bazyn, Brent Ostrander, Liz Jaster, Jayme Honkomp,

Melissa Wilker, Tiffany Johansen, Casey Stickfort, and Jennifer Garms

Peterson moved, Doepcke seconded to approve the meeting minutes, with suggested changes, for June 17, 2025. Ayes: Doepcke, Peterson, Reimer. Motion carried.

Doepcke moved, Peterson seconded to approve the claims as presented totaling \$519,009.63. Ayes: Doepcke, Peterson, Reimer. Motion carried.

There was discussion on whether backpacks should be permitted in county buildings for security reasons.

The Clayton County SxS Riders met with the Board to discuss their mission statement and the projects/events that they have completed and are planning. The group expressed their interest in partnering with the County for future trail development and maintenance.

Peterson moved, Doepcke seconded to approve resolution 18-2025 "FY2026 Operating Transfers." Roll Call Vote: Doepcke-aye, Peterson-aye, Reimer-aye. Motion carried.

RESOLUTION #18-2025
FY2026 OPERATING TRANSFERS

WHEREAS, because of legal restrictions in regard to budgeting and the use of levies it becomes necessary to make operating transfers between funds,

WHEREAS, the County Auditor monitors the need for these transfers,

WHEREAS, a calculation needs to be done to determine the exact maximum budget transfer amount for the fiscal year,

THEREFORE BE IT RESOLVED, by the Board of Supervisors of Clayton County, Iowa, that the County Auditor, is authorized to make operating transfers as prescribed by and in accordance with the adopted budget for fiscal year ending June 30, 2026, as the need arises for such transfers throughout the year. Those budgeted amounts are:

<u>Fund Transfer from</u>	<u>Fund Transfer to</u>	<u>Amount</u>
Rural Services Basic Fund	Secondary Road Fund	\$2,000,000

Peterson moved, Doepcke seconded to approve resolution 19-2025 "FY2026 Departmental Appropriations." Roll Call Vote: Doepcke-aye, Peterson-aye, Reimer-aye. Motion carried

RESOLUTION #19-2025
FY2026 DEPARTMENTAL APPROPRIATIONS

WHEREAS, it is desired to make appropriations for all officers and departments for the fiscal year beginning July 1, 2025, in accordance with Section 331.434, Subsection 6, Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Clayton County, Iowa, as follows:

Section 1. The amounts itemized by department or office are hereby appropriated as per adopted budget and presented in the following table:

<u>DEPARTMENT/OFFICE</u>	<u>TOTAL</u>	<u>DEPARTMENT/OFFICE</u>	<u>TOTAL</u>
Board of Supervisors	\$202,249	Conservation	\$1,494,541
Auditor	\$506,309	Board of Health	\$339,964
Treasurer	\$552,764	Social Welfare	\$6,150
Attorney	\$414,560	Care Facility	\$25,000
Sheriff	\$2,512,459	Medical Examiner	\$74,000
Communications	\$557,851	Jail/Correctional Services	\$825,257
Recorder	\$308,709	Court Administration	\$107,159

Courthouse	\$132,205	Historic Preservation	\$2,050
Office Building	\$125,977	General Services	\$14,000
Economic Dev. Office Bldg.	\$9,500	Data Processing	\$518,667
Civil Service Commission	\$950	Health & Zoning	\$161,902
General Relief	\$79,629	Pioneer Cemetery Comm.	\$2,000
Secondary Rds/Eng.	\$12,503,741	Non-Departmental	\$8,842,547
Veteran Affairs	\$102,019		
		GRAND TOTAL:	\$30,422,159

Section 2. Subject to the provisions of other county procedures and regulations and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer to make expenditures or incur obligations from the itemized fund, effective July 1, 2025.

Section 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

Section 4. If at any time during the 2025/2026 budget year the Auditor ascertains that, the available resources of a fund for that year will be less than said fund's total appropriations, the Auditor shall immediately inform the Board of Supervisors and recommend appropriate corrective action.

Section 5. The Auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate the amount of the appropriation, the amounts charged thereto, and the unencumbered balance. The Auditor shall report the status of such accounts to the applicable departments and offices monthly, during the 2025/2026 fiscal year.

Section 6. All appropriations authorized pursuant to this resolution lapse at the close of the business on June 30, 2026.

Cigarette permits were not received timely for consideration.

The annual employee evaluation of County Engineer Casey Stickfort will be performed at a later date.

Peterson moved, Doepcke seconded to approve an employment agreement for County Engineer Casey Stickfort for FY2026 with wages of \$117,521.00. Ayes: Doepcke, Peterson, Reimer. Motion carried.

The resolution for FY2026 Wage Certifications will be moved to the meeting on June 30, 2025.

/s/ Doug Reimer, Board of Supervisors Chair
Attest: Jennifer Garms, Clayton County Auditor