

August 5, 2025

Meeting at 9:30 AM of the Clayton County Board of Supervisors at 600 Gunder Road NE, Elkader, Iowa.

Present: Ray Peterson and Doug Reimer

Absent: Steve Doepcke

Guests: Josie Fettkether, Tiffaney Johansen, Kaitlyn Kuehl-Berns, Tammy Klingman, Linda Zuercher, Brittany Hubanks, and Jennifer Garms

Peterson moved, Reimer seconded to approve the meeting minutes for July 29, 2025. Ayes: Peterson, Reimer. Motion carried.

Reimer moved, Peterson seconded to approve the claims as presented totaling \$161,581.77. Ayes: Peterson, Reimer. Motion carried.

Peterson moved, Reimer seconded to appoint Peggy Lane as Interim Zoning Administrator. Ayes: Peterson, Reimer. Motion carried.

The Board discussed advertising for an Environmental Health and Zoning Administrator.

Reimer moved, Peterson seconded to utilize October 13, 2025 as a countywide safety training day. Ayes: Peterson, Reimer. Motion carried.

Peterson moved, Reimer seconded to reallocate \$1,000.00 in funds from the Clayton County Development Group to its Marketing Campaign making the campaign contribution \$18,000 for purposes of matching dollars. Ayes: Peterson, Reimer. Motion carried.

Peterson moved, Reimer seconded to approve resolution 22-2025 "Authorizing Delegation Of Hud Environmental Review Online System (HEROS) Duties to the County Auditor." Roll Call Vote: Doepcke-absent, Peterson-aye, Reimer-aye. Motion carried.

RESOLUTION #22-2025
AUTHORIZING DELEGATION OF HUD ENVIRONMENTAL REVIEW ONLINE SYSTEM (HEROS)
DUTIES TO THE COUNTY AUDITOR

WHEREAS Clayton County, has received Community Project Funding under the Consolidated Appropriations Act, 2024 (Public Law 118-42) and the Explanatory Statement for Division L of that Act, which was printed in the Senate section of the Congressional Record on March 5, 2024 (Explanatory Statement) as deemed to be amended by the Further Consolidated Appropriations Act, 2024 (Public Laws 118-47); and

WHEREAS Clayton County is using this funding to undertake a project known as the Clayton County Affordable Housing Project for the purpose of creating a housing revolving loan fund program in the amount of \$635,000 to be operated within locations throughout Clayton County, Iowa; and

WHEREAS, to maintain compliance with said grant program, Clayton County is required to complete an Environmental Review; and

WHEREAS, HUD has created an on-line HUD Environmental Review Online System (HEROS) to increase the transparency of Environmental Reviews by posting them on the HUD Exchange for public review; and

WHEREAS grantees can delegate a staff person as the certifying official on behalf of the chief elected official for online Environmental Reviews via resolution of the governing board; and

WHEREAS current authorization capabilities of Environmental Reviews occur through the office of the County Supervisors; and

WHEREAS Clayton County agrees to assign the role of certifying official for online Environmental Reviews to the County Board Chairman.

NOW THEREFORE BE IT RESOLVED, Clayton County hereby authorizes the County Board Chairman to delegate the County Auditor to submit online Environmental Reviews for HUD Projects on his behalf; and

BE IT FURTHER RESOLVED that the Clayton County Supervisors authorize Doug Reimer as Chairman to affix his signature to documents related to Certifying Official duties for HUD Environmental Reviews.

Reimer moved, Peterson seconded to set the public hearing and first reading date for the Radio Microwave Path Ordinance at 10:00 AM on August 26, 2025. Ayes: Peterson, Reimer. Motion carried.

The Board received a departmental update from the Visiting Nurses' Association.

/s/ Doug Reimer, Board of Supervisors Chair
Attest: Jennifer Garms, Clayton County Auditor