

CLAYTON CO. BOARD OF HEALTH MINUTES
August 5, 2025

Members present: Dr. Michele Dikkers, Dr. Forrest Whitford, Dr. Gary Bowden, Vicki Carolan, Tina Nieland

Others present: Brittany Hubanks: VNA Manager, Ashley Havenstrite: Helping Services, Tiffany Johansen: Clayton County Human Resources, Supervisor Doug Reimer: Clayton County Board of Supervisors Chair

Dr. Dikkers called the meeting to order at 6:02 PM.

Minutes from May 20, 2025 reviewed by the board. Motion made by Ms. Carolan to approve the minutes; second made by Dr. Whitford. Motion carried unanimously.

Allen Child Protection Center—Katie Strub

- Ms. Strub was unable to attend and reached out to Ms. Hubanks prior to the meeting. Presentation to the Board will be deferred to a future meeting date.

Helping Services of Northeast Iowa—Ashley Havenstrite

- Ms. Havenstrite presented agency information and program data for the area to the Board. Information included service offerings such as domestic abuse advocacy, family support services, prevention services for gambling, tobacco, and opioid use, and their youth mentoring program.

Substance Abuse Services—Adam Sadewasser

- Mr. Sadewasser's report to the board was provided in writing for receive and file. Written report provided service updates and recent outreach and curriculum completion with area schools. Mr. Sadewasser will be attending the next Board meeting to provide verbal report.

Sanitarian Position—Tiffany Johansen

- Ms. Johansen reviewed Patti Ruff's exit interview results with the Board of Health and opened discussion with the Board regarding the sanitarian position FTE and assigned duties within the county.
- Board and Ms. Johansen discussed current needs of the county and of the position. Determined that best way to proceed forward was with a full-time position at least at the current FTE or possible increase to 40 hours per week. Position will maintain duties of previous staff member and include the water and well testing and permitting aspects.
- Ms. Johansen will take Board of Health discussion information back to Board of Supervisors for finalizing of job posting and FTE. Dr. Bowden and Dr. Whitford agreed to be on the interview team for applicants with Dr. Dikkers and Ms. Hubanks serving as back-up if needed.

Public Health Agenda—Brittany Hubanks

- Ms. Hubanks provided written report to the Board of Health covering program stats since last meeting, Board of Health grant budget updates, and program updates.

Next scheduled meeting is on Tuesday, September 9, 2025 at 6:00 PM at the Clayton County Office Building in Elkader, Iowa.

Submitted by:

Brittany Hubanks, BA
Clayton Co. VNA