

September 2, 2025

Meeting at 9:30 AM of the Clayton County Board of Supervisors at 600 Gunder Road NE, Elkader, Iowa.

Present: Steve Doepcke, Ray Peterson and Doug Reimer

Guests: Zach Herrmann, Linda Zuercher, Brent Ostrander, Brandi Lewin, Mark Kautman, and Jennifer Garms

Doepcke moved, Peterson seconded to approve the meeting minutes for August 26, 2025. Ayes: Doepcke, Peterson, Reimer. Motion carried.

Doepcke moved, Peterson seconded to approve the claims as presented totaling \$161,389.11. Ayes: Doepcke, Peterson, Reimer. Motion carried.

Peterson moved, Doepcke seconded to approve resolution #26-2025 "Designate Voting Representatives for the Iowa State Association of Counties." Roll Call Vote: Doepcke-aye, Peterson-aye, Reimer-aye. Motion carried.

RESOLUTION #26-2025

DESIGNATE VOTING REPRESENTATIVES FOR THE IOWA STATE ASSOCIATION OF COUNTIES

WHEREAS, Clayton County ("County") is a member of the Iowa State Association of Counties; and

WHEREAS, the ISAC Articles of Incorporation were updated in November 2024 to require the County to designate, through resolution by its Board of Supervisors, its County Voting Representatives; and

WHEREAS, only the designated County Voting Representatives have the power to vote on behalf of the County at ISAC; and

WHEREAS, the County Voting Representatives must be either elected county officials or the principal officer for each county department represented by an Affiliated Association of ISAC.

NOW, THEREFORE, BE IT RESOLVED that the Clayton County Board of Supervisors, effective immediately, hereby designates the following persons as County Voting Representatives for ISAC:

Iowa State Association of County Supervisors: Doug Reimer, Ray Peterson, Steve Doepcke

Iowa State Sheriffs' and Deputies' Association: Brent Ostrander

Iowa County Attorneys' Association, Inc.: Zach Herrmann

Iowa State Association of County Auditors: Jennifer Garms

Iowa State County Treasurers Association: Linda Zuercher

Iowa County Records Association, Inc.: Josie Fettkether

Iowa County Engineers Association: Casey Stickfort

Iowa State Association of Assessors: Andy Loan

Iowa Community Services Association: Chris Jordan

Iowa Emergency Management Association: Sarah Moser

County Conservation Directors Association of Iowa: Jenna Van Meeteren

Iowa Counties Public Health Association: Stacey Killian

Iowa Counties Information Technology Organization: Garrett Baumgartner

Iowa Association of County Commissioners and Veterans Service Officers, Inc.: Chris Jordan

The County shall forward a copy of this Resolution with the names of the designated County Voting Representatives to support@iowacounties.org.

Doepcke moved, Peterson seconded to approve the semi-annual report of funds for the county as of June 30, 2025, as presented by Treasurer Linda Zuercher. Ayes: Doepcke, Peterson, Reimer. Motion carried.

Peterson moved, Doepcke seconded to offer office space use to Northeast Iowa Behavioral Health. Ayes: Doepcke, Peterson, Reimer. Motion carried.

Peterson moved, Doeppke seconded to hire Brandi Lewin to a shared exempt role (per Personnel Hiring Proposal dated August 28, 2025 outlining no overtime, vacation, compensatory time, or sick leave) as Office Manager for the Sheriff's Office (32 hours) and Victim Witness Coordinator for the Attorney's Office (8 hours) with a salary of \$74,365.60 effective for the pay period beginning September 14, 2025. Ayes: Doeppke, Peterson, Reimer. Motion carried.

/s/ Doug Reimer, Board of Supervisors Chair
Attest: Jennifer Garms, Clayton County Auditor