



# CLAYTON COUNTY CONSERVATION

Promote the health and general welfare of the people; to model and encourage preservation, conservation, education and recreation through responsible use and appreciation of our natural resources and cultural heritage.

November 11, 2025  
Board Minutes

Chairman Daryl Landsgard called the meeting to order at 8:30am. Members present included Daryl Landsgard, Gary Kregel, Dave Asche, Larry Stone, Kim Lau, and Director Jenna Van Meeteren.

Stone motioned to approve the agenda, seconded by Kregel. All voted in favor, agenda approved. Stone motioned to approve the October minutes, seconded by Kregel. All voted in favor, minutes approved. Stone motioned to approve the claims, seconded by Asche. All voted in favor, claims approved. The board reviewed the financial statement provided by the county auditor.

## Old Business

1. Motor Mill Stabilization update – Van Meeteren shared that she made contact with Terracon for geotechnical services and they are planning an onsite visit to familiarize themselves with Motor.
2. Pony Hollow Trail- Van Meeteren shared that the Pony Hollow Trail bid letting through Iowa DOT Systems Planning has been pushed back to an April letting as NEPA clearance is still pending.

## New Business

1. Consider Award for Clearing & Grubbing Pony Hollow Trail Expansion- One bid was received from Moyna and Sons, LLC for \$8,000 lump sum. Kregel motioned to award the bid, seconded by Asche. All voted in favor to award the contract for tree removal services.
2. Consider 911 System User Agreement- Kregel motioned to approved the communications contract, seconded by Asche, all voted in favor of the Services User Agreement with Clayton County 911.
3. Consider Fish Habitat Resolution 11-2025- Van Meeteren shared that Clayton County will resubmit an application to add fish habitat above the Elkader dam, on the Turkey River, near river access 39A. Kregel motioned to approve the application, seconded by Lau. Roll call vote- all voting in favor, Kregel-aye, Landsgard- aye, Stone-aye, Asche-aye, Lau-aye. Resolution and application approved.
4. Consider approval Wildlife Habitat Stamp Grant Application – Van Meeteren shared that Slocum is compiling an application to match the Forest Resiliency Application. Lau motioned to approve the application, seconded by Stone. All voted in favor, approval to apply for Wildlife Habitat Diversity Stamp Grant.
5. Consider approval and public notice for Becker West Timber Harvest bid package – District Forester Dave Asche and Kenny Slocum walked and marked the Becker West tree harvest for sale. Asche presented the bid documents and walked through those with the board. Kregel motioned to approve the bid package and give public notice for timber sale, Stone seconded the motion. All voted in favor. Asche and Van Meeteren to collaborate on distributing the bid documents and providing public notice, respectively.

6. FY27 Budget Work Session – Van Meeteren submitted her resignation letter to the board with a last working day of June 30, 2026. The Conservation Board asked follow-up questions on job description posting and the possibility of cross-training and overlap of Directors in regards to the current budget. The board also discussed opportunities to retain Van Meeteren’s oversight on Pony Hollow Trail and Motor Mill Stabilization into FY27 as part of the budget planning process.

Van Meeteren shared that mower replacement and Old Center roof materials are two larger items to be considered for FY27.

Kregel left the meeting at 9:30am to attend to other business.

**Upcoming Programs/Events** available at [www.claytoncountyconservation.org](http://www.claytoncountyconservation.org)

#### **Director’s Report/Updates/Communications**

Van Meeteren shared letters received from the public in regard to Heritage Days and the upcoming planning sessions to be hosted November 25, December 15, January 15, and February 6. Concerns were expressed about the best way to market a future event, and what the public interest would reveal for activities at the future annual event. Some questioned whether the annual event was meant as a fundraiser or merely an educational exercise. The board hopes these sessions will guide the board and staff in future discussions and the possibility of evaluating who should coordinate the annual event.

Stone motioned to adjourn the meeting, Lau seconded the motion. All voted in favor. Meeting adjourned at 9:45am.

**Next meeting scheduled:** December 9, 2025 FY27 Budget