



CLAYTON COUNTY CONSERVATION

Promote the health and general welfare of the people; to model and encourage preservation, conservation, education and recreation through responsible use and appreciation of our natural resources and cultural heritage.

December 9, 2025

Board Minutes

Chairman Daryl Landsgard called the meeting to order at 8:30am. Members present included Daryl Landsgard, Gary Kregel, Dave Asche, Larry Stone, Kim Lau, Office Manager Molly Scherf, and Natural Resource Manager Kenny Slocum.

Stone motioned to approve the agenda, seconded by Kregel. All voted in favor, agenda approved. Stone motion to approve the October minutes, seconded by Lau. All voted in favor, minutes approved. Lau motioned to approve the claims, seconded Asche. All voted in favor, claims approved. The board reviewed the financial statement provided by the county auditor.

Old Business

1. Motor Mill Stabilization –

Director Van Meeteren met with Terracon on 11/20/25 and is waiting for their summary report. They do not agree that we need Geotech services, as they do not agree that either structural recommendation really addresses the leading cause of concern (instability).

2. Pony Hollow Trail-

While several clearances have come through in the last month, the overall NEPA clearance has not been approved or passed down from federal highway. The DOT will let us keep the 4/21/2026 letting date with final plans due 1/20/2026. We will still need to wait for NEPA clearance before proceeding with tree removal.

Casey Stickfort, CC Eng. cannot give us a solid figure without knowing working days, which comes with final plan approval through DOT.

The Check Plans are ready to be submitted by Fehr Graham but we're still waiting on NEPA clearance. Director Van Meeteren did email Scott Flagg 12/4/2025 asking if there was anyone we could nudge on this.

New Business

1. Consider Awarding Becker West Timber Contract (9:00am)

Asche opened the one bid that was submitted from Kyle Kleve for \$8,505. Asche feels this is in the ballpark of what he thought we would get for a bid. They will be required to put 25% down and sign a contract prior to work beginning.

Kregel made a motion to accept the bid, seconded by Lau. All voted in favor and motion passed.

2. FY27 Budget Work Session

The board reviewed the budget proposal. The two lines they are questioning are for Cont. to Other Govt and Construction & Maintenance Equipment. Scherf will bring their thoughts back to Van Meeteren for review.

3. Review and Consider Approval- Executive Director Job Description for posting

The board reviewed and discussed the job description. They agreed Law Enforcement *preferred* should be included in qualifications. A wage range of \$45,000-\$65,000 based on qualifications

and experience will be listed. Must be willing to work weekend hours and evening assignments and other duties as needed or assigned will be added to the definition.

4. Review Interview Questions

The board decided to table this until the next meeting.

Upcoming Programs/Events available at www.claytoncountyconservation.org

Director's Report/Updates/Communications

Welcome Center numbers included 29 individuals and 11 groups in November

Env. Edu. Numbers for October included 35 presentations to 447 youth and 312 adults, 28.75 hours

Meeting Adjourned: MOTION_____, **Second**_____: **Vote**_____

Next meeting scheduled: January 13, 2026 **FY27 Budget Approval**